



Phone : (033) 2555-4562

Maharaja Manindra Chandra College

20, RAMKANTA BOSE STREET, KOLKATA-700 003

(NAAC Accredited)

Ref. No.....

Date.....

05.11.2024

Notice for Book Circulation

All of the library members of our college are hereby informed that all types of library services (**Reading, Lending, and Reference**) will commence on and from **06.11.2024** according to the following schedule and library rules. Library members are requested to follow the college website and library notice board for any kind of library-related information.

Days	Timing for Book Issue- Return		
	Book Requisition	Book Issue	Book Return
Monday - Friday	11 A.M – 1:30 P.M	2 P.M – 4 P.M	12 Noon- 3 P.M

Note : Only **Reading & Reference Services** will be available every day (Monday to Saturday)

Please remember-

- **Book must be returned by the due date. A fine of Re.1.00 per day per book will be charged, if not returned within 15 days.**
- **No books will be issued for home on Saturdays.**
- **Library hours and schedules are subjects to change.**

Amazumdar. 05.11.24
(Dr. Amita Mazumdar)

Teacher in-Charge

Teacher-in-charge
M. M. C. College, Kolkata-3

Soumen Kayal
(Dr. Soumen Kayal) 05.11.24

Head, Dept. of Central Library

H.O.D.

Department of Library
Maharaja Manindra Ch. College
Kolkata-700003